

ARCHIVAL SUPPLIES NEEDED FOR THE EISENHOWER COLLEGE ARCHIVES REPOSED AT NYCC AS OF 7/7/07

SOURCE	STOCK NUMBER	OBJECT	QTY/PRICE EA.	TOTAL	JUSTIFICATION
GAYLORD BROS. P.O. Box 4901 Syracuse, NY 13221 1-800-448-6160	JD-EFD12105	10 1/4 X 12 1/4 X 5 GAYLORD CURATOR DOCUMENT CASES	525 @\$4.77	\$2,504.25	Will hold bulk of our archives
	JD-U1215	10X15X12 GAYLORD ULTIMATE RECORD STORAGE CARTONS	27 @ \$10.65	\$287.55	Storage of bulky things
	JD - LEFNB18133	13 X 18 1/2 X 3 NEWSPAPER BOXES	10 @ \$13.35	\$133.50	Store newspaper collections
	JD - LEFNB192552	19 X 25 1/2 X 2 NEWSPAPER BOXES	10 @ \$16.19	\$161.19	Store newspaper collections
	JD - NS1218	12 X 18 GAYLORD MELINEX 3 MIL NEWSPAPER SLEEVES	50 @ \$9.45	\$472.50	Protect newspapers stored in boxes
	JD - NS1624	16 X 24 GAYLORD MELINEX 3 MIL NEWSPAPER SLEEVES	50 @ \$12.69	\$634.50	Protect newspapers stored in boxes
	JD - EFSB1210KD	10 1/4 X 12 X 5 GAYLORD MULTIPURPOSE BOXES	20 @ \$8.89	\$177.80	Store photo collections
	JD - EFSB1711KD	11 X 17 1/4 X 5 GAYLORD MULTIPURPOSE BOXES	20 @ \$9.59	\$191.80	Store photo collections
	JD - EP45	4 X 5 GAYLORD STORAGE SLEEVES	20 @ \$8.59	\$171.80	Protect each individual photo for box storage
JD - EP57	5 X 7 GAYLORD STORAGE SLLEVES	20 @ \$15.89	\$317.80	Protect each individual photo for box storage	

GAYLORD BROS. (continued)	JD - EP810	8 X 10 GAYLORD STORAGE SLEEVES	40 @ \$26.75	\$1,070.00	Protect each individual photo for box storage
	JD - EP1114	11 X 14 GAYLORD STORAGE SLEEVES	20 @ \$48.95	\$979.00	Protect each individual photo for box storage
	JD - 352	1 1/4 X 3 ARCHIVAL BOX LABELS	10 @ \$5.25	\$52.50	Labels for each box
	JD - RF9115	GAYLORD FILE FOLDERS WITH REINFORCED TAB-LETTER CREAM	20 @ \$27.25	\$545.00	Replacement of all non-archival folders with archival folders
	JD - 3970	6 3/4 X 8 1/4 TYVEK ENVELOPES	2 @ \$55.05	\$110.10	Storage of newspaper clippings
	JD - 3980	7 1/2 X 10 1/2 TYVEK ENVELOPES	2 @ \$71.59	\$143.18	Storage of newspaper clippings
	JD - 3990	11 X 16 TYVEK ENVELOPES	2 @ 167.00	\$334.00	Storage of clippings
METAL EDGE, INC. 6340 BANDINI BLVD. COMMERCA, CA 90040 1-800--862-2228	S6930074	84 X 69 X 30 RECORD STORAGE CARTON SHELVING (NEEDS TRUCK SHIPPING)	1 @ \$341.30	\$341.30	To be placed by display area to hold large storage boxes
SONY STYLE THE WESTCHESTER WHITE PLAINS, NY		SONY VAIO C-SERIES LAPTOP WITH RELATED ACCESSORIES		\$2,000.00	Laptop for storage of archival records

STAPLES

2 G FLASH DRIVES

2 @ \$50

\$100.00

Ability to transfer data for printing

PRINTSHOP 22

1 @ \$80

\$80.00

Ability to make brochures in lib.

SCANNER and related accessories

1 @ 500

\$500.00

Ability to convert photographs into digital images so as to preserve originals.

HP PRINTER and related accessories/supplies

1 @ \$400

\$500.00

Ability to print materials independent of NYCC system.

Supplier: TBD

DISPLAY CASE DOORS/LOCKS

6 @ \$400 ea.
(approx. cost)

\$2,400.00

Replace display case doors with UV sensitive Plexiglass; assemble/install door frames and door locks

GRAND TOTAL

\$14,207.77
Plus shipping